

BARNWELL SCHOOL



RISK ASSESSMENT FOR: School activities during COVID 19 outbreak – Returning September 2021								
Establishment: Barnwell School		Assessment by: SLT Operations		Date: 01 September 2021				
Risk assessment ref: Covid 19.12		Manager approval:		Date:				
What are the hazards?	Who might be harmed and how?	What are you already doing			What further action is necessary?	Action by who?	Action by when?	Done
General Actions		<p>This risk assessment follows the most recent guidance from the DfE regarding schools returning in September 2021, and has been produced by the SLT Operations team, with input from Herts for Learning and trade unions.</p> <p>This risk assessment is concentrating on the prevention factors to minimise the spread of infection and the response taken by the school should any infection occur or be suspected. This document should also be read in conjunction with Barnwell Schools reopening plans.</p> <p><u>Actions concerned with the prevention of Covid19</u></p> <ol style="list-style-type: none"> 1. Minimise contact with individuals who are unwell by ensuring that those who have CV19 symptoms, or has someone in their household with symptoms does not attend school. 						

		<ol style="list-style-type: none"> 2. Clean hands thoroughly and more often. 3. Ensure good respiratory hygiene by promoting 'catch it, bin it, kill it'. 4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using products such as detergents and bleach. 5. Minimise contact between individuals and maintain social distancing where possible. 6. Wear appropriate PPE, where necessary. <p>Numbers 1-4 must be in place at all times.</p> <p>Number 5 must be properly considered, and measures should suit the school's particular circumstances.</p> <p>Number 6 applies to specific circumstances.</p> <p><u>Response to infections</u></p> <ol style="list-style-type: none"> 7. Engage with the NHS Test and Trace process. 8. Manage confirmed cases on CV19 amongst the school community. 9. Contain any outbreak by following local health protection team advice <p>Number 7-9 must be followed in every case where relevant.</p> <p>*The above is taken from the DFE return to school guidance</p> <p>https://www.gov.uk/government/publications/actions-for-schools-duringthecoronavirus-outbreak/guidance-for-full-opening-schools</p>				
Individual risk factors meaning staff / pupils	Staff, Students, wider contacts Spread of COVID19	<p>Students</p> <p>Those CEV pupils unable to attend school because they are under specialist care and following specific clinical advice (e.g. a letter from their consultant/GP stating they should refrain from attending school) will be provided with remote education.</p>				

<p>more vulnerable to COVID-19</p> <p>Clinically extremely vulnerable (CEV) pupils and staff</p> <p>Shielding for CEV individuals paused on 1st April 2021.</p>		<p>Existing individual health care plans in place for pupils/students to be reviewed.</p> <p>Clear message sent to parents that students should not be sent into school if unwell for both Covid-19 and any other illnesses/symptoms.</p> <p>Staff Individuals classed as clinically extremely vulnerable to have a risk assessment undertaken on their role. School to discuss arrangements / concerns with individuals and provide assurance of controls in place (i.e. hand washing, enhanced cleaning, ventilation, managing confirmed / suspected cases, LFD testing) and through the risk assessment process, determine if any additional measures are required. This should consider if these staff are able to work from home or in areas / roles where limiting close contact is easier.</p> <p>See https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</p> <p>Protect vulnerable workers - Working safely during the coronavirus (COVID-19) pandemic (hse.gov.uk)</p> <p>Nationally every adult has been offered a first vaccine and the opportunity for two doses by mid-September.</p> <p>Asymptomatic testing (LFD testing) Testing remains voluntary but strongly encouraged. Staff continue to be requested to test and submit their result 2 x weekly (Monday/Thursday mornings). Over the summer staff and secondary age students continue to test regularly (x2 weekly) if attending school.</p>	<p>From 1st April CEV staff were able to return to the workplace. Individual risk assessments for CEV staff to be reviewed if they cannot work from home.</p> <p>In the event of an individual following specific clinical advice (e.g. a letter from their consultant/GP stating they should refrain from attending the workplace) it is strongly recommended that Schools contact their HR Advisor.</p>			
--	--	---	---	--	--	--

			COVID-19 booster vaccines to the most vulnerable, starting from September 2021 Encourage vaccine take up (both doses)			
School occupants coming into contact with those with Coronavirus symptoms	Staff, Students, wider contacts Spread of COVID 19	<p>School community clear on symptoms of coronavirus: a high temperature, a new continuous cough or a loss of, or change, in their normal sense of taste or smell. Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection followed.</p> <p>These expectations have been communicated to all.</p> <p>Arrangements in place to ensure symptomatic staff / pupils do not return until isolation period has passed or negative test result confirmed.</p> <p>No symptomatic individuals to present on site.</p> <p>In the event of a suspected case whilst working on site Ensure SLT / Head are notified.</p> <p>Individual goes home immediately (if awaiting collection by their parent, isolate child in a room behind a closed door, or an area away from others (2M), open a window for ventilation) and self-isolate.</p> <p>School staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask, type IIR) if close contact is necessary.</p>				

		<p>If direct care (such as for a very young child or a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask (type IIR), disposable apron and gloves.</p> <p>Clear message to parents that if a student is unwell at school they are to be sent home or collected immediately.</p> <p>Anyone who has had contact with those with symptoms to wash hands thoroughly.</p> <p>All areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings)</p> <p>Pupils, staff and other adults should follow public health advice on When to self-isolate and what to do - Coronavirus (COVID-19) - NHS (www.nhs.uk)</p> <p>Staff should refer to the Schools ‘What if’ document for staff showing COVID 19 symptoms, https://barnwellschoolmy.sharepoint.com/:w:/g/personal/m_roberts_barnwell_herts_sch_uk/EQ1y-V2tI9Aob3y8mVg4egBKPyrREtnYXan4768_DbZ1g?e=40JPxd</p> <p>Barnwell School has produced a ‘what do if’ for parents and carers in respect to students displaying COVID 19 symptoms or receiving a positive test, https://barnwellschool-my.sharepoint.com/:w:/g/personal/m_roberts_barnwell_herts_sch_uk/EUJPIht8h_x1GhJlp6aY6u7EBIq0XS8Jw1JjvQPOLcGfIEQ?e=b7tuaP</p> <p>Testing Staff / pupils who develop symptoms should be PCR tested. Testing is most sensitive within 3 days of symptoms developing. Guidelines on who can get</p>	<p>Staff and pupils who are tested for Covid-</p>			
--	--	---	---	--	--	--

		<p>tested and how to arrange for a test can be found in the COVID-19: getting tested guidance.</p> <p>Tests can be booked online through the NHS website https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ Direct link is https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name or call 119 if they have no internet access.</p> <p>Barnwell School has been provided with a quantity of PCR home testing kits which can be provided in the exceptional circumstance that we believe an individual may have barriers to accessing testing elsewhere. See https://www.gov.uk/government/publications/coronavirus-covid-19-home-test-kits-for-schools-and-fe-providers. Kits are not be given directly to children, only to adults over the age of 18 or a child’s parent or carer.</p> <p>Positive case in school setting Those affected self-isolate and do not return to school until the end of self-isolation period. See case reporting protocol / flowchart for schools https://thegrid.org.uk/covid-19/key-documents-for-schools COVID.EYSEducation@hertfordshire.gov.uk From 19th July 2021 NHS T&T will undertake contact tracing</p>	<p>19 to inform the school of result and date of test.</p> <p>A positive PCR test will still require self-isolation regardless of vaccination status or age.</p> <p>Additional PCR kits able to be ordered via https://request-testing.test-for-coronavirus.service.gov.uk/</p> <p>From 16th August 2021 all those under the age of 18 years and 6 months and those adults who have been fully vaccinated will be exempt from self-isolation if a contact of a positive case.</p> <p>Close contacts should take a PCR test and only need to isolate if they test positive or develop</p>			
--	--	---	--	--	--	--

		<p>Asymptomatic testing (LFD testing) Testing remains voluntary but strongly encouraged.</p> <p>Over the summer staff and secondary age students continue to test regularly (x2 weekly) if attending school.</p> <p>We have received a regular supply of home test kits since March and will continue to place orders as required.</p> <p>We have been provided with sufficient In School LFD testing kits to support the initial return in March (3 tests) and the September return (2 tests).</p> <p>Secondary School in-school testing</p> <p>Our asymptomatic test centres are in the following locations: Barnwell Middle Campus: Gym and H8/9 dance studios Barnwell Upper Campus: Leisure Centre Sports Hall</p> <p>All students have been offered 2 lateral flow tests 3-5 days apart on their return, commencing 3rd September 2021.</p> <p>Students have been provided with 2 x 7T packs to continue 2x weekly LFD testing until End of September when this will be reviewed by the government.</p> <p>School staff should keep on testing twice a week even if fully vaccinated.</p> <p>See separate Lateral flow testing risk assessment</p> <p>In School testing will continue to be undertaken where necessary, i.e. if a member of staff/student has forgotten to test or where a visitor is requested to test. Testing stations identified as Meeting Room 4 on Upper and adjacent to the Headteacher office on Middle.</p> <p>In School testing is supervised by a trained member of staff.</p> <p>Use of PPE</p>	<p>symptoms themselves.</p>			
--	--	--	-----------------------------	--	--	--

		<p>Following government guidance, the majority of staff and students in schools were initially not required to wear PPE beyond what they would normally need for their work. The exception to this was areas of local lockdown, where the wearing of PPE (face masks) by students and staff would be mandatory in communal areas and corridors.</p> <p>As numbers of cases increased locally in the autumn 2020 , Barnwell School decided that the wearing of masks in communal areas and corridors would become mandatory for staff and students, wef 21.9.20.</p> <p>From September 2021, the wearing of face masks in communal areas is encouraged but not mandatory.</p> <p>WEF 8th March 2021, students were expected to wear face coverings in lessons where it is not possible to socially distance. This guidance ceased in the summer 2021.</p> <p>Where staff cannot maintain 2m social distancing, the wearing of PPE is optional. Visors have been made available for staff for use in lessons and for undertaking cleaning.</p> <p>Staff who are manging corridor use, dining hall duties, etc will have access to PPE should they wish to wear it.</p>				
<p>General Transmission of COVID 19</p> <p>Ineffective hygiene protocols</p>	<p>Staff, Students, wider contacts</p> <p>Spread of COVID19</p>	<p>Welfare facilities are provided which contain suitable levels of soap and paper towels. These are checked frequently during the day and replenished as necessary.</p> <p>All persons to wash hands with soap regularly and thoroughly, for at least 20 seconds. Hand washing technique to be adopted as directed by NHS guidance posters in place to reinforce this.</p>				

	<p>Alcohol hand sanitiser used to reduce congestion at toilets / where soap and water is not available.</p> <p>Hand sanitiser stations are located at various points throughout the school at entrances to blocks and dining/communal areas. Hand sanitiser is checked on a regular basis and staff instructed to report to site when dispensers have run out.</p> <p>Alcohol hand sanitiser provided at reception / entrance/exit points; student entrance /reception and should be used by all persons when entering/leaving.</p> <p>Additional hand sanitiser within classrooms for students to sanitise as they enter/leave a classroom. Build use into routines staff and pupil routines e.g. on arrival, when returning from breaks, when changing rooms, before / after eating.</p> <p>Hand sanitiser is place in staff areas where there are common touch areas, such as copiers and fridges.</p> <p>Site staff to regularly clean the hand washing facilities and check consumables. Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</p> <p>Ensure adequate supplies of soap, hand sanitiser and paper towels and these should be securely stored.</p> <p>'Catch it, kill it, bin it' message continues to be reinforced.</p> <p>Tissues will be provided for classrooms. Staff to replenish as needed. Staff / students to use tissues when coughing or sneezing and then place the used tissue in a disposable plastic sack (provided) prior to placing in the bin before washing hands.</p>				
--	---	--	--	--	--

		All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean.				
General Transmission of COVID 19 Ineffective cleaning High contact points	Staff, Students, wider contacts Spread of COVID19	Enhanced cleaning schedule implemented throughout the site during school day, ensuring that frequent contact points, e.g. door handles, taps, flush handles, toilet door handles, table / desktops, bannisters, telephones, keyboards etc. are all cleaned and disinfected regularly. Thorough cleaning of rooms, wc's, communal areas is undertaken at the end of the day. Cleaning materials (e.g. disinfectant spray / wipes) available to staff, with instructions on use. Manufacturer's instructions for dilution, application, PPE and contact times for all detergents and disinfectants to be followed. Only cleaning products supplied by the school / contract cleaners are to be used. Risk assessment obtained from contract cleaning staff for assurance on social distancing measures and their schedule / methods for cleaning the school site. In the event of a suspected case / confirmed positive case on site. For disinfection (e.g. following a suspected case) use a combined detergent disinfectant solution at a dilution of 1000 parts per million (ppm) available chlorine (av.cl.) or a neutral purpose detergent followed by disinfection (1000 ppm av.cl.). See PHE advice COVID-19: cleaning of non-healthcare settings guidance if an alternative non-chlorine based disinfectant is used ensure that it is effective against enveloped viruses i.e. a product to BS EN14476.				

		<p>The cleaning contractor has also provided their method statement for a suspected case.</p> <p>When cleaning a contaminated area: Cleaning staff to:</p> <ul style="list-style-type: none"> • Wear disposable gloves and apron • Wash their hands with soap and water once they remove their gloves and apron • Wear a fluid resistant surgical mask (Type IIR) if splashing likely • Hands should be washed with soap and water for 20 seconds after all PPE has been removed. <p>PPE to be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished.</p> <p>Any cloths and mop heads used must be disposed of as single use items.</p> <p>The cleaning contractor has provided their method statement for handling a confirmed case.</p>				
Poorly ventilated spaces	Staff, Students, wider contacts Spread of COVID19	<p>Occupied rooms to be kept as well ventilated as possible (by opening external windows / doors) or via mechanical ventilation systems.</p> <p>Where mechanical ventilation is present that removes and circulates air to multiple rooms, increase ventilation rate and recirculation should be turned off adjust these to full fresh air where possible.</p> <p>There is no need to adjust systems that serve only individual rooms or portable units as these operate on 100% recirculation. See HSE guidance and CIBSE COVID-19 ventilation guidance (v5 July 21)</p>	<p>Identify any poorly ventilated areas and take steps to improve.</p> <p>A CO₂ monitor can help identify if the space is poorly ventilated (CO₂ levels of between 800-1000ppm are indicative of a well-ventilated room.)</p>			

		<p>In cooler weather open windows just enough to provide constant background ventilation, open windows more fully between classes, during breaks etc. to purge the air in the space.</p> <p>The larger windows in C block and G block must not be opened past their opening restrictors.</p> <p>Where lower-level windows are being opened, ensure there is no risk of collision for students/staff</p> <p>Use heating / additional layers of clothing to maintain comfortable temperatures.</p> <p>Ensure key fire doors are not being compromised / wedged open (those protected stairwells, cross corridor, on single directional routes etc.)</p>	<p>DFE are issuing monitors to schools during the autumn term, delivery date TBC.</p> <p>Use high level windows where available to minimise drafts.</p> <p>Where lower-level windows are being opened out onto play areas then ensure these don't create a risk of students running into the edge of an open window.</p>			
General Transmission of COVID 19	Staff, Students, wider contacts Spread of COVID19	<p>Following government advice, we are no longer implementing the measures introduced in March 2021, such as year group bubbles, staggered start/end/break times.</p> <p>Barnwell School is however maintaining year group areas for social times, and retaining one-way systems where practical to do so, as both measures impact positively on student behaviour, and limit the issues around pinch points.</p> <p>We have also removed the 2m teaching space at the front of the class, however staff continue to be advised to maintain distance from students wherever possible</p>	<p>Although bubbles and staggered times are no longer in use, it is possible these may be re-introduced if government advice changes and remains under constant review.</p>			

		<p>Meetings Hybrid approach to meetings / parents evenings, etc. with use of virtual platforms where appropriate. Face to face meetings conducted in large enough areas to maintain social distancing; or via electronic means (such as Microsoft Teams, etc.)</p> <p>Staff rooms Majority of staffroom furniture will stay removed and rooms arranged to ensure social distancing is encouraged. Hard chairs only. Staffrooms are for the use of collecting printing and preparing lunch/drinks, and staff are instructed not to use as social areas until further notice.</p> <p>Staff workrooms will continue to have had some PCs removed to ensure social distancing. Reduced capacity to 3 on Upper and 4 on Middle campus. Sanitiser available and staff instructed to clean furniture and equipment before and after use.</p> <p>Face coverings Any individuals who continue to choose to wear face coverings should be supported to do so. Face coverings can be supplied where requested by staff, students, visitors.</p> <p>Those wearing face coverings should clean hands before and after touching – including to remove or put them on – and store them in individual, sealable plastic bags between use. See guidance on face coverings in Education</p> <p>https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own</p> <p>Face coverings should still be worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school.</p>	<p>Platform for staff, Senior team, governor meetings will be kept under review</p> <p>The use of staff areas will be subject to regular review and based on DFE guidance</p> <p>In the event of an outbreak the wearing of face coverings may be required to be re-introduced in classrooms / communal areas.</p>			
--	--	--	--	--	--	--

<p>General Transmission of COVID-19 wider use of school by 3rd parties / beyond school day</p>	<p>Staff, Students, wider contacts</p> <p>Spread of COVID19</p>	<p><u>Hiring and lettings</u> Risk assessments on use required from provider</p> <p>During the national lockdowns all hirings/lettings suspended in line with national advice and restrictions, with activities returning as advised by the government.</p> <p>There are now no set restrictions on indoor / outdoor capacity limits beyond what the school chooses to impose.</p> <p>Supplementary conditions of hire in place for COVID has been incorporated into the schools Lettings agreement with all hirers. https://thegrid.org.uk/health-and-safety-offsite-visits-premises/health-and-safety/premises-and-site-related</p> <p>Room layouts and areas able to be accessed agreed with hirer.</p> <p>Time of hire avoids any unnecessary mixing with members of the school community. Welfare facilities and adequate supplies of soap/water, paper towels, hand sanitiser etc. are provided.</p> <p>Consider how well ventilated the hired space is and if this can be improved, for example by opening windows / doors where appropriate. Hirers encouraged to maintain ventilation and ensure closed on departure.</p> <p>Provide additional signage, if required, for hired spaces to remind users on hand washing etc.</p> <p>All areas used, particularly touch surfaces are cleaned before / after use / before occupation by school. Cleaners are included in all lettings arrangements.</p>	<p>Hirings / lettings to be reviewed in line with national advice and relaxation of restrictions.</p> <p>See also Sport England FAQs on return of sport</p>			
---	---	---	---	--	--	--

		<p>Record should be kept of all visitors / lead booker (maintained for 21 days) to aid track and trace. PS to remind hirers</p> <p>The NHS QR Code poster and check in function is available for members of the public when premises are let to external providers. Posters are located in entrance to each venue. Schools and FE providers are not expected to create NHS QR code posters for their normal day to day operations.</p> <p>In the event of a subsequent positive case returned by a hirer / member of a 3rd party group ensure there is a process in place to notify the school.</p> <p><u>Breakfast and afterschool clubs</u> Risk assessments on delivery required from providers See protective measures for holiday and after school clubs, and other out of school settings</p> <p><u>Performances</u> Audiences indoor / outdoor have been permitted since May 17th 2021. (See also performing Arts guidance). For all indoor spaces, maximise natural ventilation (through opening windows and doors or using air conditioning systems wherever possible-see ventilation and music).</p>				
Curriculum Activities		<p><u>PE / school sport</u> No restrictions on how many people can take part in sport indoors / outdoors. No set restrictions on activities – continue to follow relevant National Governing Bodies guidance. Since 29th March 2021 outdoor fixtures against other schools have been permissible (in line with restrictions on grassroots sport).</p>				

		<p>Since 12th April 2021 indoor competition between different schools has been permissible.</p> <p>See guidance on grassroot sports for public and sport providers, safe provision and facilities, and guidance from Sport England</p> <p>See advice and FAQ's from Association for Physical Education, AfPE have also published a model risk assessment for PE. https://www.afpe.org.uk/physical-education/coronavirus-guidance-support/</p> <p><u>Science / DT</u> For secondary science and DT see also CLEAPPS advice (GL343 & GL 344) for suggested considerations in undertaking practical work. CLEAPSS Home page</p> <p><u>Music Singing and wind / brass instruments</u> No limits on the number of people who can sing indoors or outdoors. However there is increased risk of aerosol transmission with volume and larger numbers of individuals within a confined space.</p> <p>Where using indoor spaces ensure good ventilation through the use of mechanical systems and/or opening windows and doors. Use larger rooms with high ceilings (school Hall) for larger groups.</p> <p>Encouraging the use of outside space where practical</p> <p>Additional guidance and supplementary risk assessment on music lessons in school has been produced by Herts Music service. https://www.hertsmusicservice.org.uk/schools-area/covid-guidance-for-schools-herts-music-service.aspx</p> <p><u>ICT Rooms</u></p>				
--	--	--	--	--	--	--

		<p>In ICT suites, where PCs face one another, rooms will continue to be arranged so that 2m face to face distance is in place. NB this can be implemented on the middle campus and post 16 by opening up the desk-tops. Where 2m face-to-face distancing cannot be implemented, PVC screens will remain in place between rows of PCs.</p> <p>Offsite visits Offsite visits (day visits) able to be run since 12th April 2021 in line with the Government’s roadmap. Domestic residential visits able to take place since 17th May 2021. International visits able to commence from start of Autumn term 2021.</p> <p>Off site visits risk assessment to be undertaken and include IPC measures.</p>	<p>Travel list (and broader international travel policy) is subject to change, contingency plans required</p>			
<p>Access to and egress from site</p>	<p>Staff, Students, wider contacts</p> <p>Spread of COVID19</p>	<p>Visitors Ensure all visitors / building users are aware of school’s expectations. They must follow social distancing, hand washing / use of sanitiser on entry and adhere to any restrictions on accessing parts of the building stipulated by the school.</p> <p>Volunteers, temporary / supply staff, sports coaches and other providers are briefed on school’s arrangements for managing and minimising risk.</p> <p>Where visits can happen outside of school hours, they should.</p> <p>No longer a requirement to collect contact details but this will support NHS Test and Trace. Check in by providing an NHS QR code poster, or alternate method for recording and securely storing names and contact details.</p> <p>Signage in reception regarding good hygiene.</p> <p>Use of Perspex screens for open receptions will be retained.</p>				

		Discourage parents from entering reception wherever possible. This has been communicated to parents.				
Canteen use / lunchtimes	Staff, Students, wider contacts Spread of COVID19	<p>Break and lunch times are no longer staggered for years 7-9 on the middle campus, however areas remain zoned to some extent, with year 9s using the middle school hall. There also distinct areas on each campus to segregate year groups at break and lunch.</p> <p>Handwashing reinforced prior to eating food. Sanitiser on the entrance to the dining hall and at front of queuing area.</p> <p>Hand sanitiser available at the entrance of any room where people eat and should be used by all persons when entering and leaving the area. Use supervised by duty staff.</p> <p>Canteen use Food operators continue to follow Food Standard Agency's (FSA) guidance on good hygiene practices in food preparation and their Hazard Analysis and Critical Control Point (HACCP) processes.</p> <p>Dining furniture will remain removed and meals are take-out only.</p> <p>Payments should be taken by contactless methods wherever possible. Parents reminded to pay on-line. (Risks from fingerprint contact payment considered low if handwashing / sanitizing is enforced, however readers are cleaned between year groups).</p> <p>Drinking water is provided in each canteen, as well as locations throughout each campus. Fountains converted to sensor operated to minimise touch points. Students encourage to bring refillable bottles into school.</p> <p>All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up.</p>	This will be reviewed periodically.			

Transport / travel off site	Staff, Students, wider contacts Spread of COVID19	<p>Encourage walking / cycling to school. This is a priority for the school travel plan.</p> <p>Students travelling on the school bus and on public transport will be expected to comply with the providers bus transport rules. These may continue to include the wearing of face coverings and application of hand sanitiser.</p> <p>Minibus use Vehicle contact points, (handles, keys, display and controls etc.) to be cleaned regularly. Sanitiser / disinfectant wipes are available on each vehicle.</p> <p>Use hand sanitiser on entering / leaving vehicle.</p> <p>Switch ventilation systems on and set to draw fresh air in, not recirculate air to improve ventilation.</p> <p>Windows to be open for ventilation (open partially if cold).</p> <p>Wearing of face masks will continue to be expected on our buses.</p>				
Contractors on site	Staff, Students, wider contacts Spread of COVID19	<p>School and any on site contractors (Catering, cleaning, FM provider etc.) to cooperate and share risk assessments.</p> <p>All contractors will read and comply with signs in reception regarding good hygiene.</p> <p>Staff and contractors are to maintain a respectful distance between themselves and others (1 metres where practical).</p>				

		<p>All contractors are to wash their hands or use alcohol-based hand sanitiser upon entering the site.</p> <p>Where possible provide visitor code of conduct in advance of being on site. (Normal practice).</p> <p>Agree approach to scheduled / ongoing building works.</p> <p>Where works can be conducted outside of the school day they should be.</p> <p>School's to seek confirmation of the contractor's method statement / risk assessment.</p>				
Provision of 1 st Aid	<p>Staff, Students, wider contacts</p> <p>Spread of COVID19</p>	<p>The school has a dedicated first aid team spread across both campuses, including pastoral, reception, site and PE and SLT staff. There will be at least one trained 3-day first aider on each campus.</p> <p>It is accepted that social distancing cannot always be maintained during the delivery of first aid, but where reasonable physical contact should be kept to a minimum e.g. pupils apply cold pack, wipe, plaster where able to do so. Wash hands before / after treatment.</p> <p>Those administering first aid should wear PPE appropriate to the circumstances. Especially where the injury was significant and thus required close care for an extended period. PPE, including surgical face masks, is provided in each first aid room. All PPE should be worn properly and removed with care. Hands should be washed immediately and thoroughly before and after removing PPE.</p> <p>See also 'provision of personal care' and 'Suspected case whilst working on site'.</p> <p>First aiders to be aware of advice on CPR from The Resuscitation Council</p>				

		Resuscitation Council UK Statement on COVID-19 in relation to CPR and resuscitation in first aid and community settings Resuscitation Council UK				
Provision of personal care	Staff, Students, wider contacts Spread of COVID19	<p>Additional PPE in place if required e.g. for intimate care, to be risk assessed and to be based on nature of task and level of contact (e.g. disposable apron, gloves, fluid resistant surgical mask (type IIR) and if there is a risk of splashing to the eyes e.g. coughing, spitting, vomiting then eye protection should be worn.)</p> <p>Face visors/shields should not be worn as an alternative to face coverings. Ensure any reusable PPE such as face visors are cleaned after use.</p> <p>Where a child falls ill with Coronavirus symptoms whilst on site (new continuous cough, high temperature cough or a loss of, or change, in normal sense of taste or smell), then school staff supervising the child while they await collection should wear PPE (a fluid resistant surgical mask) if close contact is required.</p> <p>If direct care (such as for a child with complex needs) is required then staff giving care to wear a fluid resistant surgical mask, disposable apron and gloves.</p> <p>All PPE to be worn properly, and removed with care. Hands should be washed immediately and thoroughly before and after removing PPE.</p>				
Premises safety	Staff, Students, wider safeguarding/safety risks	<p>Ensure all 'normal' tasks / compliance checks are being carried out/planned such as fire alarm testing, legionella controls, servicing of equipment, PAT testing etc.</p> <p>Ensure all key services are operational</p> <p><u>Legionella</u></p>				

		<p>Site team follow normal practices for re-opening after summer holiday period, i.e. where weekly flushing of outlets has not taken place then chlorination / flushing of whole system should take place.</p> <p><u>Fire Safety</u> Ensure key fire doors are not being compromised / wedged open (those protected stairwells, cross corridor, on single directional routes etc.)</p> <p><u>Ventilation</u> Once the school is in operation, it is important to ensure good ventilation. Advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak. In classrooms, it will be important that schools improve ventilation (for example, by opening windows)</p> <p><u>Site cleaning</u> Ongoing cleaning of the school site, in particular touch points.</p> <p><u>Protective Screens</u> These will remain in place for reception areas, and where there is close face to face proximity in classrooms.</p> <p><u>Third party Users</u> Security and site movement agreed with Solveway and NHS MHST. Access to staff returns to reception on Upper, with Solveway Students accessing via the basketball courts. Revised student times explained to encourage social distancing. Solveway can return to 6th form wc's. MHST continue to use staff wc's in B Block.</p>				
Lack of awareness of PHE /	Staff, Students, wider contacts	Staff consulted on plans and risk assessment.				

school controls	Spread of COVID19	<p>Parents/ carers and pupils informed of measures in place to protect them Posters will be displayed in the reception, welfare areas and in suitable places around site.</p> <p>Clear briefing for all personnel on site, warning them of the continued risks posed by the virus as well as the control measures outlined in this assessment and from government guidance.</p> <p>Volunteers, peripatetic, temporary / supply staff, sports coaches and other providers are briefed on school's arrangements for managing and minimising risk, including need to maintain distance where possible from other staff and pupils.</p>				
Lateral Flow Testing	Staff, students, contacts Spread of COVID19	<p>Since week commencing 4th January 2021, the school conducted 2x weekly lateral flow testing for all staff, cleaners, catering personnel, and KW/V students. From 8th March 2021, all students received supervised in-school LFD testing (x3), followed by issuing of home test kits, to be carried out 2x weekly.</p> <p>In school testing to recommence from September 2021, with all students receiving 2 x LFD testing in school, followed by 2 x weekly home testing. Home test LFD kits provided week commencing 6th September 2021.</p> <p>A separate risk assessment for lateral flow testing has been produced, which can be accessed on the school website COVID19 page, https://www.barnwellschool.co.uk/covid-19-info-2/</p>				
Staffing Levels	Staff, students Spread of COVID19	<p>Dynamic decisions on staffing levels made dependent on numbers / needs of students present in school.</p> <p>Reviewed to ensure adequate number of staff in attendance to maintain as appropriate ratio with students and ensure key competencies, such as first aid are maintained.</p>	Local operational decisions on partial closure / closure to be made in event of insufficient available staff to supervise			

	Wider safeguarding / safety risks	Options such as supply, split classes, staff cover, partial closure may be required in the event of staff shortages.	pupils. With a move to remote learning in such circumstances for those pupils affected.			
--	-----------------------------------	--	---	--	--	--

Relevant links

Guidance for educational settings <https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19>

Actions for schools COVID operational guidance <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Contingency Framework <https://www.gov.uk/government/publications/coronavirus-covid-19-contingency-framework-for-education-and-childcare-settings>

Protective measures for holiday and after-school clubs <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak#consider-group>

Face coverings in Education <https://www.gov.uk/government/publications/face-coverings-in-education>

Cleaning after a positive / symptomatic case on site, Cleaning of non-healthcare settings <https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>

Guidance on infection prevention and control for COVID-19 <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control>

First aid guidance <https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov>

St John's Ambulance advice for first aiders <https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>

CPR on adults <https://www.sja.org.uk/get-advice/first-aid-advice/unresponsive-casualty/how-to-do-cpr-on-an-adult/>

Therapeutic use of Hydrotherapy pools ATACP <https://atacp.csp.org.uk/documents/atacp-recommendations-safe-aquatic-physiotherapy-practice-relation-covid-19-pandemic-0>

Stay at home guidance <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Test and trace <https://www.gov.uk/guidance/maintaining-records-of-staff-customers-and-visitors-to-support-nhs-test-and-trace>

Face coverings <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

Return to Recreational team sport framework <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/return-to-recreational-team-sport-framework>

Guidance on shielding and protecting people who are extremely vulnerable from COVID-19 <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19#Clinically>

Pregnant employees [Coronavirus \(COVID-19\): advice for pregnant employees - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees)