



10th November 2020

Re: Confirmed single COVID-19 case – Child Year 10

Dear Parents/Carers

We have been advised that there has been a confirmed case of a child with COVID-19.

As with our previous cases, we are providing as much information as we can in order to reassure you as much as possible.

The child concerned has been self-isolating and has not been in school since Thursday 22nd October.

After completing a risk assessment in consultation with HCC Public Health it has been concluded that there is no need to take any further action. The child will self-isolate in line with Government expectations.

To provide the background, this morning we were notified of a confirmed case of COVID-19 concerning a member of the student body, on notification we undertook the following process:

1. We identified the student.
2. We investigated any 'contact' the student had with other students and staff from two days prior to their initial COVID symptoms onset or test date. There were no contacts due to the student not being in school.

Based on government guidance 'contacts' are classed as:

- *A person who has had face-to-face contact (within one metre), with a positive COVID-19 case, including:*
 - *being coughed on*
 - *having a face-to-face conversation within one metre*
 - *having skin-to-skin physical contact*
- *Contact within one metre for one minute or longer without face-to-face contact*
- *A person who has been within 2m of someone who has tested positive for COVID-19 for more than 15 minutes*
- *A person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle near someone who has tested positive for COVID-19*

More information can be found at the following government [webpage](#).

3. We contacted the Department for Education helpline and Hertfordshire County Council Public Health to discuss the confirmed case. They provided guidance as to what actions were required, given the information provided.
4. We informed staff, parents/carers, governors and external agencies of the confirmed COVID-19 case.

The school remains open for all other students and staff as normal.

If you or someone in your household feels unwell and are unsure of what to do, please click [this link](#) to follow our 'what to do if' procedures.

Yours faithfully

Mr T Fitzpatrick
Executive Headteacher

Mr M Roberts
Head of School

Achieving Excellence Together

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